Goldman Sachs Applicant - Fair Processing Notice

As part of our commitment to protecting your personal data and processing it in a transparent manner, this fair processing notice ("**notice**") provides information on the *personal data* collected and processed by relevant members of Goldman Sachs Group Inc., as identified in this notice, regarding persons who register for notifications of, or who have applied for, employment or other positions with us ("**applicants**" "**you**" or "**your**") and third parties whose information is provided to us in connection with such positions.

Whose data do we process?

We process the personal data of **applicants** for roles with us, including applicants for employment, for our graduate scheme or for any other type of position with us. We may also process the personal data of **third parties** whose information is provided to us in connection with this relationship (e.g. referees).

This notice applies to you if you are an applicant for a role or other engagement with a member(s) of Goldman Sachs Group Inc. located in the European Union ("EU"), United Kingdom ("UK"), Switzerland, the Dubai International Financial Centre (DIFC) or Singapore. This notice describes the personal data that may be collected from you and from third parties about you, the purposes for which that personal data is collected, stored and used, and our reason for doing so (also referred to as our "legal basis"). In this notice we also outline which internal GS function may use your personal data and when it may be shared with other vendors and advisors, and we summarise your rights in relation to our processing of your personal data, and how you can exercise these rights.

What is personal data?

Personal data is any information relating to an identified or identifiable natural person.

An identifiable natural person is a living natural person (rather than a legal entity, such as a company) who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identify of that natural person. In some jurisdictions, and subject to applicable data protection laws, 'an identifiable natural person' also includes certain deceased persons.

CONTACT DETAILS

If you would like to contact us regarding the processing of your personal data, please contact your local GS contact or our Data Protection Officer at gs-dataprotection@gs.com or at: The Office of the Data Protection Officer, Plumtree Court, 25 Shoe Lane, London EC4A 4AU or for Singapore: Data Protection Officer, Compliance Department, Goldman Sachs (Singapore) Pte, 1 Raffles Link, #07-01 South Lobby, Singapore 039393.

1. WHO IS RESPONSIBLE FOR YOUR PERSONAL DATA?

Goldman Sachs International and , if different, the member(s) of Goldman Sachs Group Inc. based in the EU, UK, Switzerland, the DIFC or Singapore that are providing you with notifications of available

positions, or are considering your application for employment, internship or other engagement, will each be a data controller of your personal data ("GS", "we", "our", "us").

A list of the Goldman Sachs controllers likely to be relevant to you, and, where applicable, their representatives are set out in **Appendix 1** to this notice.

In addition, where processing of personal data is undertaken by an entity controlled by, or under common control with, GS ("GS affiliates") for their own purposes, these GS affiliates may also be data controllers of your personal data.

2. WHAT PERSONAL DATA DO WE PROCESS?

2.1. YOUR PERSONAL DATA

GS will, depending on the role you applied for, process (with your consent where required under applicable data protection laws) certain personal data relating to you and people connected to you, including:

A. *Personal details:* such as your name, gender, nationality, date of birth, home contact details (e.g. address, telephone number, e-mail), immigration data (including passport details and place of birth), eligibility to work data, photograph and languages spoken. If you apply for notification of our available positions, we only process data relevant to this request, such as your name, email address and any details you provide as to the type of roles in which you are interested.

This also includes (subject to any restrictions under applicable laws) data such as your title, forename, middle name(s) and surname, birth name, preferred name, any additional names, country of residence and of tax residence, second nationality, civil/marital status, age, national ID number, hobbies, languages spoken and level of proficiency, mother's maiden name, name of spouse and next-of-kin contact information (where supplied) and your log-in details for use on the applicable GS website

B. *Information relating to recruitment and selection:* such as details regarding the role you have applied for, your CV and application, qualifications, references, background check information, financial stability checks and reviews on professional and social media.

This also includes (subject to any restrictions under applicable laws) data such as professional and academic background (including previous role information, salary and bonus details and educational history), information relating to university courses (including studying abroad, academic transcripts, current grades/credits, degree details and technical education), information about previous knowledge and interactions with GS, photograph, skills, interview and assessment data and responses to the disclosure questionnaire (including former relationships with GS, GS employees and directors as well as relationships with other named entities).

C. *Interview and assessment information:* such as interview information and, if applicable, your answers to and the results of any test or assessment that you undertake with us.

This includes records of your progress through the application and selection process, records relating to interview dates, times and locations, notes and feedback from interviewers and video recordings of interviews, as appropriate.

D. *Regulatory information:* such as your regulated status and any regulatory references.

This also includes data such as records of your registration with any applicable regulatory authority, any relevant certificates, information regarding any issues that may affect professional propriety, compliance approval status and any conflict of interest disclosure.

E. *Self-identification information:* if provided, and to the extent permitted by applicable law, information relating to gender, military experience and *special categories of personal data*, such as ethnicity and race, disability, sexual orientation and whether you identify as transgender.

Data protection laws in certain jurisdictions apply special rules in relation to "special categories of personal data". Where this is the case, "special categories of personal data" are defined as follows. *Special categories of personal data are: (i) personal data that reveal racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership; (ii) any genetic data or biometric data processed for the purpose of uniquely identifying a natural person; or (iii) data concerning health or sex life or sexual orientation.*

F. Details of third parties: such as the names and details of your emergency contact or referees.

This also includes data such as the third party's name, contact details and any additional information which we process in connection with our regulatory obligations. See section 2.3 of this notice if you provide such data to us.

G. *Data relating to criminal convictions and offences:* such as data relating to actual and alleged criminal convictions and offences, to the extent permitted by applicable law.

What data relating to criminal convictions and offences are processed?

We process criminal convictions and offences data in the context of background checks and regulatory registrations, as set out in this notice.

2.2 HOW DO WE COLLECT YOUR PERSONAL DATA?

We mainly collect your personal data directly from you.

You will usually provide this information directly to us, or enter it into our system. You may do this through a CV and cover letter or through our recruitment portal online.

In addition, further information about you will be generated by internal sources. This could include assessment results and interview feedback. This will include from materials created by the relevant recruiter, HCM, interviewers and the hiring manager. You may also be referred to us by an existing GS employee.

In some cases, we may obtain your personal data from GS affiliates or from third parties. This could include where your application is made through a recruitment agency or through a GS contact. We may receive information from other consultants and some information may be gathered from publicly available sources including from social media platforms such as LinkedIn.

In some circumstances, data may be collected indirectly from monitoring devices or by other means (for example, building monitoring systems, closed circuit television, telephone logs and recordings and email

and Internet access logs), if and to the extent permitted by applicable laws. Where required by applicable data protection laws, we will only collect your personal data with your consent.

2.3 DATA RELATING TO THIRD PARTIES

In certain circumstances we may process personal data of third parties, such as an emergency contact or referees. The personal data regarding third parties that you provide to us will be processed for the purposes of your application including to contact your next-of-kin in an emergency. Before you provide data relating to third parties to us, you should ensure you are permitted to do so and make them aware of the information contained in this notice (and where required by applicable data protection laws, have obtained their consent before sharing such data with us).

3. THE PURPOSES AND REASONS FOR PROCESSING YOUR PERSONAL DATA

3.1 PURPOSES FOR PROCESSING

Your personal data are collected and processed (with your consent where required under applicable data protection laws) for various business purposes, in accordance with applicable laws and any applicable collective bargaining agreements. Data may occasionally be used for purposes not anticipated by you where permitted under applicable laws.

GS always processes your personal data for a specific purpose and process only the personal data relevant for achieving that purpose. In particular, we process your personal data for the following purposes and for reasonably related purposes:

A. *Applicant/candidate attraction, assessment and selection:* including all activities in connection with staff recruitment (including vetting and background checks).

This includes recruitment activities (such as reviewing and considering your application, contacting you regarding it, interviewing you, assessing you against other applicants, undertaking testing and making an offer of employment or engagement, as appropriate).

If and to the extent permitted by applicable laws, this also includes appropriate vetting for recruitment including, where relevant and appropriate credit checks, right to work verification, identity fraud checks, criminal record checks, relevant employment history, relevant regulatory status and professional qualifications.

B. *Promoting diversity and preventing discrimination:* including those activities that we take as an Equal Opportunities employer.

This includes managing monitoring programmes to ensure equality of opportunity and diversity with regard to personal characteristics protected under applicable anti-discrimination laws and to monitor progress towards achieving more diverse representation.

C. *Meeting our regulatory and compliance obligations and preventing crime:* this includes carrying out regulatory compliance checks, making disclosures to, and complying with requests from public authorities, regulators (whether within or outside your country of residence) or governmental bodies across our global group, and investigating conduct and preventing fraud and other crime.

This includes:

- activities to enforce our legal rights and obligations, and for any purposes in connection with any legal claims made by, against or otherwise involving you;
- actions we take to comply with lawful requests by public authorities (including without limitation to meet national security or law enforcement requirements), disclosure requests, or where otherwise required or permitted by applicable laws, court orders, government regulations, or regulatory authorities (including without limitation data protection, tax and employment), in all cases whether within or outside your country of residence; and
- processing activities to satisfy our regulatory obligations to supervise the persons employed or appointed by us to conduct business on our behalf, including preventing, detecting and investigating a wide range of activities and behaviours, whether relating to specific business dealings or to the workplace generally and liaising with regulatory authorities.

We may also process data for other purposes, which we will notify to you from time to time, and where required by applicable law, obtain your consent.

Additional information regarding specific processing of personal data may be notified to you locally or as set out in applicable policies provided to you, and in each case, where we have obtained your consent where required by applicable law.

3.2 OUR REASONS (LEGAL BASES) FOR PROCESSING

In the EU, the UK, and the DIFC, we are required to list the legal bases for processing, in which case, the personal data processing described in this notice may be:

A. necessary in order to enter into contracts with you relating to your employment or engagement with us; *This applies to paragraph A of section 3.1 above.*

B. necessary in order to comply with our legal obligations under certain laws; *This applies to paragraphs A to C of section 3.1 above to the extent the GDPR, UK, or DIFC law applies to the processing of your personal data..*

C. necessary for the legitimate interest of GS or others (as described below), where these are not overridden by your interests or fundamental rights and freedoms; or *This applies to paragraphs A to C of section 3.1 to the extent the GDPR, UK, or DIFC law applies to the processing of your personal data*

D. in limited circumstances and to the extent the legal bases for processing set out above do not apply, processed with your consent (which we obtain from you from time to time).

The 'legitimate interests' referred to in section 3.2 C above are:

- the processing purposes described in A to C of section 3.1 of this notice to the extent the processing is not necessary in order to (i) enter into contracts with you and meet our obligations under such contracts, or (ii) comply with our legal obligations under certain laws;
- working with the firm's regulators to meet their requirements, and complying with our regulatory obligations globally; and
- exercising our fundamental rights and freedoms, including our freedom to conduct a business and right to property.

For the avoidance of doubt, we do not rely on your consent as a basis for processing your personal data in the EU, the UK, Switzerland or the DIFC except in certain limited situations – see D above.

For Singapore, we will obtain your consent to the collection, use, disclosure or otherwise processing of your personal data.

Special categories of personal data

In addition, where applicable data protection laws require us to process special categories of personal data on the basis of a specific lawful justification, we process the same under one of the following additional legal bases:

A. the processing is necessary for the purposes of carrying out the obligations and exercising specific rights in the field of employment and social security and social protection law in so far as it is authorised by Union or Member State law, UK law, DIFC law, or a collective agreement pursuant to Member State or UK law providing for appropriate safeguards for the fundamental rights and the interests of the data subject;

This applies to certain processing activities described under section 3.1 A and B above. This may include the following, although this is not an exhaustive list:

- health and medical information may be used to comply with employment, health and safety or social security laws; for example to avoid breaching legal duties to you and avoid unlawful discrimination or dealing with complaints arising in this regard;
- information regarding your racial or ethnic origin, religion, philosophical or political belief, sexual life and sexual orientation may be used in the event of a complaint where such characteristics or information are provided and/or relevant to the particular complaint, in order to comply with employment law obligations.

B. the processing is necessary for the establishment, exercise or defence of legal rights and claims;

This applies to processing for the purposes of establishing, exercising and defending legal claims, as described in section 3.1 C of this notice, to the extent this involves processing any special categories of personal data.

C. the processing is necessary for reasons of substantial public interest;

D. the processing relates to personal data that you have made public; or

E. solely to the extent that the processing is not otherwise justified under one of the above justifications, your explicit consent to the processing (which we obtain from you from time to time).

For Singapore, we will obtain your consent to the collection, use, disclosure or otherwise processing of your personal data.

Data relating to criminal convictions and offences

We process personal data relating to criminal convictions and offences as authorised by applicable law. For example, we process criminal record information as part of the pre-employment vetting procedures (see section 3.1 A above), where required or authorised by applicable law. In Singapore, we process such personal data with your consent, where required by applicable law.

4. MANDATORY DATA

Where we ask you to provide personal data to us on a mandatory basis, we will inform you of this at the time of collection. We will also inform you if particular information is required by the contract or statute. Failure to provide any mandatory information will mean that we cannot carry out certain processes. For example, if you do not provide us with your contact information, educational history or right to work information, we will not be able to consider you properly for the role that you have applied for. In some cases, it may mean that we are unable to employ or engage you as GS will not have the personal data we believe to be necessary to make the relevant decisions or for the effective and efficient administration and management of an ongoing relationship with you.

5. YOUR CONSENT

Where GDPR or UK data protection laws apply, we may seek your consent to certain processing which is not otherwise justified on one of the bases set out in section 3.2 of this notice. If consent is required for the processing in question, it will be sought from you separately to ensure that it is freely given, informed and explicit. Information regarding such processing will be provided to you at the time that consent is requested, along with the impact of not providing any such consent. You should be aware that it is not a condition or requirement to agree to any request for consent from GS.

In certain situations, and/or in specific jurisdictions, we may request your consent to the use, disclosure or other processing of your personal data.

To the extent GS is relying on your consent to process your personal data, you have the right to withdraw your consent to such processing at any time. You can do this by contacting your GS contact or our data protection team at gs-dataprotection@gs.com.

Please note that any processing of your personal data prior to your withdrawal of consent will remain unaffected by any such withdrawal. Please note also that this notice does not apply to consents you provide for any other reason, such as in connection with vetting procedures.

6. SHARING PERSONAL DATA

Within GS, your personal data can be accessed by or may be disclosed internally on a need-to-know basis to:

- local, regional and global HCM, including managers and team members;
- local, regional and executive management responsible for managing or making decisions in connection with the relevant recruitment exercise (including, without limitation, staff from the division and geography that you have applied to), Compliance, Legal, Operations, the Office of Global Security and Information Security;
- local and regional support services (such as travel bookings and other support services) and personal assistants;
- system administrators; and
- where necessary for the performance of specific tasks or system maintenance by staff in GS teams such as the Finance and IT Department and the Global HCM information systems support team.

Your personal data may also be accessed by third parties with whom we work and who provide us with services, such as hosting, supporting and maintaining the framework of our HCM information systems.

Personal data may also be shared with certain interconnecting systems. Data contained in such systems may be accessible by providers of those systems, their affiliates and sub-contractors.

Due to the size and complexity of GS's operations it is not possible to name each of our data recipients in this notice. Examples of third parties with whom your data may be shared include GS's clients (and client staff, where appropriate), suppliers (and supplier staff), tax authorities, regulatory authorities, GS's insurers, bankers, IT administrators, lawyers, auditors, investors, consultants and other professional advisors, payroll providers, and administrators of GS's benefits programs. GS requires such third parties to process any data disclosed to them in accordance with applicable law, including with respect to data confidentiality and security.

Where these third parties act as a "data processor" they carry out their tasks on our behalf and upon our instructions for the above mentioned purposes. In this case your personal data will only be disclosed to these parties to the extent necessary to provide the required services.

In addition, we may share personal data with national authorities or regulators in any applicable jurisdiction in order to comply with a legal obligation or regulatory requirement to which we are subject.

Where required by applicable data protection laws, we will not share or disclose your personal data with any of the aforementioned recipients without your consent.

7. SECURITY OF DATA

GS uses a variety of technical and organisational methods to secure your personal data in accordance with applicable laws.

GS is committed to protecting the security of the personal data you share with us. In support of this commitment, we have implemented appropriate technical, physical and organisational measures to ensure a level of security appropriate to the risk.

We require our vendors and suppliers to keep the personal data that we provide to them secure, both in transit and once received by them. This includes encryption, where appropriate.

8. INTERNATIONAL TRANSFER

GS will ensure that appropriate safeguards are in place to protect your personal data and that the transfer or disclosure of your personal data to another location is in compliance with applicable data protection laws. Where required by applicable data protection laws, GS has ensured that service providers (including other GS affiliates) sign standard contractual clauses as approved by the European Commission or other supervisory authority with jurisdiction over the relevant data exporter; the recipient is subject to a legally accepted set of rules to ensure data protection; or the data is transferred based on the performance of a contract, consent, or in the case of legal proceedings abroad. If GDPR or UK data protection laws apply, **you** can obtain a copy of any standard contractual clauses in place which relate to transfers of your personal data by contacting gs-dataprotection@gs.com.

The data sharing listed in this notice may involve the transfer of personal data to any country in which GS or a GS affiliate conducts business or has a service provider or to other countries for law enforcement purposes (including, without limitation, the United States of America and other jurisdictions whose data privacy laws are not as stringent as those in effect in your country of residence; in principle, in any country in the world).

9. DATA SUBJECT RIGHTS

You may be entitled under the applicable data protection laws to the following rights in respect of your personal data:

(i) if you are resident in the EU, the UK or Switzerland

A. *Information and access:* You may have the right to be provided with certain information about GS's processing of your personal data and access to that data (subject to exceptions).

B. *Rectification:* If your personal data changes, we encourage you to inform us of the change. You may have the right to require inaccurate or incomplete personal data to be updated or corrected.

C. *Erasure:* You may have the right to require that your data be erased in certain circumstances, including where it is no longer necessary for us to process this data in relation to the purposes for which we collected or processed the data, or if we processed this data on the basis of your consent and you have since withdrawn this consent.

D. *Data portability:* In certain situations or (subject to applicable data protection laws) where we process your personal data on the basis of your consent, or where such processing is necessary for entering into or performing our obligations under a contract with you, you may have the right to have the data transferred to you or another controller in a structured, commonly used and machine-readable format, where this is technically feasible (to the extent that is permitted by applicable law).

E. *Right to object to certain data processing:* To the extent that GS is relying upon the legal basis of legitimate interest to process your personal data, then you may have the right to object to such processing, and GS must stop such processing unless we can either demonstrate compelling legitimate grounds for the processing that override your interests, rights and freedoms or where GS needs to process the data for the establishment and exercise of legal rights or defence of legal claims. Where GS relies upon legitimate interest as a basis for processing we believe that we can demonstrate such compelling legitimate grounds, but we will consider each case on an individual basis.

F. *Right to restriction of processing:* You may have the right to restrict GS's processing of your personal data while your request for data rectification or objection to personal data processing is being considered, if we no longer need to process your data but you need that data in connection with a legal claim, or if our processing is unlawful but you do not want us to erase the data. If this right applies, we will continue to store your data but will only further process it with your consent, for the establishment and exercise of legal rights or defence of legal claims, to protect the rights of another person, or for reasons of important public interest.

G. *Right to withdraw consent:* To the extent that GS is relying upon your consent to process personal data, you have the right to withdraw such consent at any time. Please see section 5 of this notice. **H.** *Complaint:* You also have the right to lodge a complaint with a supervisory authority.

(ii) if you are resident in Singapore

A. *Information and access:* You may have the right to be provided with certain information about GS' processing of your personal data and access to that data (subject to exceptions) and in some cases the right to be provided with information about the ways in which we have processed your personal data in the year before the date of the request .

B. *Rectification:* If your personal data changes, we encourage you to inform us of the change. You may have the right to require inaccurate or incomplete personal data to be updated or corrected.

C. *Data portability:* In certain situations or (subject to appliable data protection laws) where we process your personal data on the basis of your consent, or where such processing is necessary for entering into or performing our obligations under a contract with you, you may have the right to have the data transferred to you or another controller in a structured, commonly used and machine-readable format, where this is technically feasible (to the extent that is permitted by applicable law).

D. Right to withdraw consent: To the extent that GS is relying upon your consent to process personal

data, you have the right to withdraw such consent at any time. Please see section 5 of this notice. **E.** *Complaint:* You also have the right to lodge a complaint with the supervisory authority.

If you wish to exercise any of these rights you may do so by sending an email to gsdataprotection@gs.com or a written request to GS, clearly marked "Individual Rights" and sent to the following address:

(i) where the GDPR applies:

Office of the Data Protection Officer, Goldman Sachs International, Plumtree Court, 25 Shoe Lane, London, EC4A 4AU United Kingdom

(ii) where Singapore's Personal Data Protection Act applies:

Data Protection Officer, Compliance Department Goldman Sachs (Singapore) Pte 1 Raffles Link, #07-01 South Lobby Singapore 039393

We may provide additional ways for you to exercise your rights from time to time. We may ask you for additional information to confirm your identity and for security purposes, before disclosing the personal data requested to you. We reserve the right to charge a fee in respect of any request where permitted by applicable data protection laws.

10. RETENTION OF PERSONAL DATA

GS retains personal data for varying time periods in order to assist us in complying with legal and regulatory obligations, to enable compliance with any requests made by regulators or other relevant authorities and agencies, to enable us to establish, exercise and defend legal rights and claims, and for other legitimate business reasons.

GS retains your personal data for the period of time required for the purposes for which it was collected (or where permitted by applicable data protection laws any compatible purposes which we subsequently establish), any new purposes to which you subsequently consent, or where permitted or required to comply with legal, regulatory and GS policy requirements.

11. UPDATES TO THIS NOTICE

The information in this notice may change from time to time – for example, the categories of personal data that GS collects, the purposes for which it is used and the ways in which it is shared may change. This notice may be updated from time to time and where material changes are made, we will notify you and/or obtain your consent to those changes where required under applicable law.

APPENDIX 1: GS CONTROLLER ENTITIES

GS ENTITY GOLDMAN SACHS INTERNATIONAL GOLDMAN SACHS INTERNATIONAL BANK GOLDMAN SACHS (UK) SVC. LIMITED GOLDMAN SACHS (RUSSIA) GOLDMAN SACHS BANK EUROPE SE GOLDMAN SACHS PARIS INC. ET CIE GOLDMAN SACHS EUROPE SE GOLDMAN SACHS REALTY MANAGEMENT GMBH GOLDMAN SACHS POLAND SERVICES SPOLKA Z OGRANICZONA ODPOWIEDZIALNOSCIA

GOLDMAN SACHS BANK USA - LONDON BRANCH

GOLDMAN SACHS BANK AG* GOLDMAN SACHS & CO. LLC*

* The local representative of Goldman Sachs Bank AG and Goldman Sachs & Co. LLC is Goldman Sachs International.

GOLDMAN SACHS (SINGAPORE) PTE LTD

GOLDMAN SACHS FUTURES PTE LTD

GOLDMAN SACHS ASSET MANAGEMENT (SINGAPORE) PTE. LTD.

J ARON & COMPANY (SINGAPORE) PTE

GOLDMAN SACHS SERVICES (SINGAPORE) PTE. LTD.

Consent language

I acknowledge and agree that by clicking the 'Agree' button or clicking 'I agree with the terms and conditions' when providing my email address as a Goldman Sachs online job candidate, I consent to the collection, use, processing and/or disclosure of my personal data for the purposes set out in this Privacy Notice, for any Singapore open role and any other open role to which the Singapore *Personal Data Protection Act 2012* may apply.